

The eForms Advantage

Human Resources

by ULTRIX Corporation

What is an eForm?

An eForm is an electronic version of a paper form that is used to capture and store data electronically.



Why use them?

eForms are more economical, efficient, and accurate than traditional paper based forms.

Economical: no printing or distribution of forms, reduced staff involvement for processing.

Efficient: turn around is faster, no double data entry, ability to collect data 7/24.

Accuracy: "Rule Sets" are used to ensure the form is filled out properly.

Where can you benefit?

Human Resources is an excellent area where eForms can streamline tasks like employee reviews, development, surveys, and pre-employment screening. Imagine all of that paper captured electronically with single data entry and greater accuracy through "Rule Sets."



Functionality to Highlight:

Managed Communications, Structured Workflow, Participation Reporting, Mass Email Reminder Notices, Management Statistical Reporting.

Hosted Solution

As a time and money saver, we have designed our HR eForms solution to run on our web servers. We also offer site installations for customers wanting to host their own solution.

Usability of Data

Collecting the data is only the first step to a successful eForms solution. A useful and intuitive user interface to access the data is an integral part. Our total solution approach, includes a secure online application to not only search and view your data, but also perform statistical analysis (desktop solutions available). This allows your HR Staff to be more productive and efficient. No more filing, copying, or distributing because it's all electronic.



Our Approach

Our eForms Solution is not a "one size fits all" solution. We start by understanding your needs and objectives. This is important because you are an integral part of not only the design, but also the entire success of the project. The next steps include reviewing your current forms and processes. Once the initial information is gathered and analyzed we will discuss some of the ideas we have for your solution.



For More Detailed Information visit: www.theeformsadvantage.com

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